



Mutual Mobile App and Mobile Check Deposit Information

Mutual Mobile App:

- You must be enrolled in Online Banking for your personal account in order to log in to the Mutual Mobile app.
- Download the app to your mobile device by visiting the appropriate app store that works with your device. Search for “Mutual Mobile” with this icon:
- Log in to the app using your Online Banking log in information.



Mobile Check Deposit Instructions (*this service is for checking accounts only*):

- You must be enrolled in Online Banking and have the Mutual Mobile App in order to access the Mobile Check Deposit service.
- Within the Mutual Mobile app, click on any checking account.
- Click on the camera icon:
A horizontal row of five grey icons: a left arrow, a camera, a check with a dollar sign, a person, and a circular refresh arrow.
- If this is the first time you are using this service, you will need to accept the disclosure. This will not appear after your initial use.
- From the drop down menu, select the checking account that you would like the deposit to be credited to.
- Enter the amount of the check with the decimal included.
- You will be asked to confirm the deposit amount, click OK.
- Click Capture Front of Check.
- The app will provide instructions on how to center the check, click Continue.
- When the check is properly centered, it will snap the picture (you will hear the sound of a picture being taken too).
- **IMPORTANT: Prior to taking a picture of the back of the check, you MUST write, “For Mobile Deposit Only” on the back of the check or the deposit will be rejected.**
- Once you have written “For Mobile Deposit Only” on the back of the check, click Capture Back of Check.
- The app will once again provide instructions on how to center the check, click Continue
- When the check is properly centered, it will snap the picture (you will hear the sound of a picture being taken too).
- After the picture is taken, it will let you know it is processing the transaction.
- When it tells you it is finished. Keep the deposited check for 60 days for your records.
- Click Finish.
- NOTE: Funds from this deposit will not be immediately available. You should receive the funds deposited into your account in 2-3 business days.